



TIMBERS WATER & SANITATION DISTRICT

ACH / Automatic Payment Authorization Form

District Information

Timbers Water and Sanitation District

P.O. Box 773703

Steamboat Springs, CO 80477

Phone: (719) 469-1292

Website: www.timberswater.org

Authorization Agreement

I authorize **Timbers Water and Sanitation District (TWSD)** to initiate ACH electronic debit entries to my bank account listed below for payment of water and sewer utility charges associated with my District account.

This authorization will remain in effect until Timbers Water and Sanitation District has received written notification from me of its termination in sufficient time to allow the District and my financial institution a reasonable opportunity to act.

I understand that:

- Payments will be drafted from my account according to the District's **quarterly billing schedule**.
 - Returned payments may be subject to additional fees.
 - It is my responsibility to ensure sufficient funds are available on the draft date.
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Customer Information

Account Name

Service Address

Phone Number

Email Address

Quarterly Draft Date (Day of Month)

Bank Account Information

Financial Institution Name

Routing Number

Account Number

Account Type

Checking Savings

Authorization

Authorized Account Holder (Print Name)

Signature

Date

Required Attachment

Please attach a **voided check** to verify banking information.

Submission Instructions

Return this completed form to:

Timbers Water and Sanitation District

P.O. Box 773703

Steamboat Springs, CO 80477

Or email a scanned copy to the District Manager at Kasey.ohalloran1@gmail.com