

**TIMBERS WATER & SANITATION DISTRICT**

**Credit Card Authorization Form**

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**Authorization Agreement**

I authorize **Timbers Water and Sanitation District (TWSD)** to charge my credit card for water and sewer utility charges associated with my District account.

I understand that this authorization will remain in effect until I provide written notice to cancel or modify it, and that such notice must be provided in sufficient time for the District to act.

I acknowledge and agree:

- Charges will be processed according to the District’s **quarterly billing schedule**
  - Additional fees may apply for returned or declined transactions
  - It is my responsibility to ensure my card information remains current
  - Expired or declined cards may result in late fees or service actions per District policies
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**Customer Information**

Account Name and Service Address

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**Credit Card Information**

Cardholder Name (as it appears on card)

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Card Type

- Visa
- MasterCard
- Discover
- American Express

Card Number

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Expiration Date (MM/YY)

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CVV (3 or 4 digit code)

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Billing Zip Code

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## Payment Authorization

Select one:

**One-Time Payment Only** (Amount: \$\_\_\_\_\_)

**Recurring Payments (Recommended)**

Charge my card automatically for all utility charges on my account.

Quarterly Charge Date (Day of Month):

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## Authorization

I certify that I am an authorized user of this credit card and that I will not dispute charges with my credit card company so long as the transactions correspond to the terms indicated in this authorization form.

Authorized Cardholder Name (Print)

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Signature

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Date

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## Submission Instructions

Submit completed form to:

**Timbers Water and Sanitation District**

P.O. Box 773703

Steamboat Springs, CO 80477

Or Kasey O'Halloran at [Kasey.ohalloran1@gmail.com](mailto:Kasey.ohalloran1@gmail.com)